



Queen's  
Family Law  
Clinic

# Are You Representing Yourself in Family Court?

The Queen's Family Law Clinic (QFLC) helps people with low income who cannot afford lawyers.

## WHAT WE DO:

### Applications and Motions to Change for:

- Custody
- Access
- Child Support
- Extraordinary Expenses

### Assistance completing other court forms, such as:

- Case Conference Briefs
- Settlement Conference Briefs
- Simple Divorce Applications
- Form 35.1 Affidavits
- Affidavits General
- Affidavits for Uncontested Trial
- Financial Statements
- Fee Waivers

## WHO WE HELP:

We're here to help people with low income, including some who don't qualify for assistance from Legal Aid. Contact us to discuss whether we can be of service to you.

## HOW TO REACH US:

The Queen's Family Law Clinic is open 8:30 a.m. – 4:30 p.m., Monday to Friday.

Address: 303 Bagot Street (LaSalle Mews), Suite 500, Kingston, ON K7K 5W7

Phone: 613-533-2102

E-mail: [QFLC@queensu.ca](mailto:QFLC@queensu.ca)

Web: [www.queenslawclinics.ca](http://www.queenslawclinics.ca)



## Queen's Law Clinics

Business Law  
Elder Law  
Family Law  
Prison Law  
Queen's Legal Aid

### ABOUT THE QUEEN'S FAMILY LAW CLINIC (QFLC)

The QFLC is funded by Legal Aid Ontario (LAO) in partnership with the Queen's University Faculty of Law, with additional support from Pro Bono Students Canada (PBSC) and the class of Law'81. Student caseworkers and volunteers work under the supervision of the Director to provide services to low-income clientele including some who, for a number of reasons, may not be otherwise eligible for LAO assistance with Family Court matters.

The QFLC assists self-representing Family Court litigants by completing their documents, helping them negotiate the Family Court process and referring them to other family justice resources. In addition to their work with Clinic clientele, QFLC students attend Family Court throughout the year to facilitate client access to QFLC services and to assist LAO-funded duty counsel and advice counsel as they provide enhanced duty counsel services.

For student caseworkers, work in the Clinic is part of a credit program that also includes assignments and a weekly class. With paid summer positions for two students, the Clinic provides year-round service to its clientele as well as an opportunity for a small number of students to have a more intensive work experience. The QFLC volunteer program provides educational opportunities, creates student-mentor relationships and increases service to Clinic clientele.

### ELIGIBILITY

In addition to applications, answers and conference briefs, QFLC students welcome referrals for matters not normally covered by the LAO certificate program such as simple divorces, motions to change, motions for substituted service, affidavits for uncontested trial or other matters where student assistance with the preparation of documents may be helpful.

The QFLC cannot assist with matters regarding spousal support or the division of property.

Clients will likely qualify financially for assistance as long as their gross family income does not exceed the LAO threshold for enhanced duty counsel services by more than 25%.

Special circumstances affecting any aspect of eligibility will be considered by the Director.