



Queen's Law Clinics  
Family Law Clinic

# Are You Representing Yourself in Family Court?

The Queen's Family Law Clinic (QFLC) helps people with low income, including some who don't qualify for assistance from Legal Aid.

## WHAT WE DO:

### Applications and Motions to Change for:

- Custody
- Access
- Child Support
- Extraordinary Expenses

### Assistance completing other court forms, such as:

- Simple Divorce Applications
- Affidavits for Uncontested Trial
- Case Conference Briefs
- Settlement Conference Briefs
- Form 35.1 Affidavits
- Affidavits General
- Financial Statements
- Fee Waiver Requests

## WHO WE HELP:

We're here to help people who have low income, including some who do not qualify for assistance from Legal Aid Ontario. Contact us to discuss whether we can be of service to you.

## HOW TO REACH US:

The Queen's Family Law Clinic is open 8:30 a.m. – 4:30 p.m., Monday to Friday.

Address: 303 Bagot Street (LaSalle Mews), Suite 500, Kingston, ON K7K 5W7

Phone: 613-533-2102

E-mail: [QFLC@queensu.ca](mailto:QFLC@queensu.ca)

Web: [www.queenslawclinics.ca](http://www.queenslawclinics.ca)

## ABOUT THE QUEEN'S FAMILY LAW CLINIC (QFLC)

The QFLC is funded by Legal Aid Ontario (LAO) in partnership with the Queen's University Faculty of Law, with additional support from Pro Bono Students Canada (PBSC) and the class of Law'81. Student caseworkers work under the supervision of lawyers to provide services to low-income clientele including some who, for a number of reasons, may not be otherwise eligible for LAO assistance with Family Court matters.

The QFLC assists self-representing Family Court litigants by completing their documents, helping them navigate the Family Court process and referring them to other family justice resources. In addition to their work with Clinic clientele, QFLC student caseworkers attend Family Court throughout the year to facilitate client access to QFLC services and to assist LAO-funded duty counsel and advice counsel as they provide enhanced duty counsel services.

For credit students, work in the Clinic is part of their academic program, which includes assignments and a weekly class. With full-time summer caseworkers, the Clinic can provide year-round service to its clientele as well as an opportunity for a small number of students to have a more intensive work experience. The QFLC volunteer program provides educational opportunities, creates student-mentor relationships and increases service to Clinic clientele.

## ELIGIBILITY

In addition to applications, answers and conference briefs, QFLC student caseworkers welcome referrals for matters not normally covered by the LAO certificate program such as simple divorces, motions to change, motions for substituted service, affidavits for uncontested trial or other matters where student assistance may be helpful.

The QFLC cannot assist with matters regarding spousal support or the division of property.

Clients will likely qualify financially for assistance if their gross family income does not exceed the LAO threshold for enhanced duty counsel services.

Special circumstances affecting any aspect of eligibility will be considered by the Director.



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